

How do I approach General Training Task 1?

- ▼ Write 150 words.
- ▼ Explain the purpose of the letter.
- ▼ Keep your answer on topic and cover all three bullet points.
- ▼ Write in full sentences. (Do not use bullet points.)
- ▼ Relate your answer directly to the task card.
- ▼ Use a consistent tone.
- ▼ Check your writing to correct any mistakes.

Academic Task 1

What do I have to do?

In the Academic Writing Test, for Task 1 you are asked to write a description of the information in one or more visuals (charts, tables, graphs or diagrams). Your description should be more than 150 words in length and you have 20 minutes to complete the task.

Your description should give an overview of the information in the visual or visuals, summarising the main points as well as highlighting the most important details.

Example

Academic Writing Task 1

You should spend about 20 minutes on this task.

The graph shows the main sources of fossil fuel carbon emissions from 1800 to 2004.

Summarise the information by selecting and reporting the main features, and make comparisons where relevant.

Write at least 150 words.

