

Read the advertisement below and answer questions 6–8.

Berivale Community Centre Walks

Our Centre organises a number of walks once a month in picturesque Trentham. For details of dates and times call the Berivale Community Centre on 8005 8111.

- ▼ Walks are usually held between 8.30 am and 2.30 pm and are led by an experienced guide along established tracks.
- ▼ Our next scheduled walk is on 10 June. The first 3 km take the walkers through the old parts of Trentham. In the next 5 km, walkers will experience the old-growth forest and the occasional glimpse of a sleeping koala. The final 2 km bring the party back to the railway station via the town library. The walk is 10 km in total.
- ▼ Cost is \$8.00 plus train ticket to be purchased prior to meeting. Train tickets are from \$3.00 to \$5.00 – there are fare discounts for seniors and students.
- ▼ Please meet at Berivale Station near platforms 5 and 6 from 9 am. Participants are reminded that the train to Trentham departs at 9.20 am and the return train to Berivale at 2.40 pm.

Questions 6–8

Complete the summary below.

Choose **NO MORE THAN ONE NUMBER** from the text for each answer.

Write your answers in boxes 6–8 on your answer sheet.

The Trentham track

On 10 June, participants will walk for **6** kilometres altogether, taking in the sights of the Trentham region. They must pay **7** dollars in addition to the railway ticket. Those who wish to join in are asked to start meeting at **8** am.

Read the notice below and answer questions 11–14.

Questions 2–10

OFFICE SECURITY

A recent attempt by a staff member to enter company premises last weekend caused a security scare. Although the matter turned out to be quite innocent, staff are reminded of the following security arrangements after the close of business at 5.30 pm on weekdays and over the weekend:

- ▼ A security officer will lock every office at 6 pm on weekdays.
- ▼ Any staff member who wishes to stay for the purpose of completing unfinished business but must inform the security office on ext. 367 and arrange for a security staff officer to check that the office is locked afterwards.
- ▼ Senior management personnel must also inform the security office if they wish to enter or remain in the building outside normal office hours.

The security office will ensure that the buildings and car park are patrolled at hourly intervals during the night and on weekends.

All staff are asked to be vigilant and to immediately report any suspicious activity to the security office at any time.

Questions 11–14

Answer the questions below.

Choose **NO MORE THAN THREE WORDS** from the text for each answer.

Write your answers in boxes 11–14 on your answer sheet.

- 11 What resulted when a worker tried to get into the office after hours?
- 12 For what purpose is a staff member permitted to stay in an office outside business hours?
- 13 How often do security officers check the premises outside normal working hours?
- 14 What should staff tell security about when the company is open for business?